

Message Text

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TO AMEMBASSY BUCHAREST

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TAGS:OCON, ASPT, AFIN

SUBJECT: UN WORLD POPULATION CONFERENCE, AUGUST 19-30,
1974

REF: BUCHAREST' 2360 AND 2249.

MR. PHIL CLAXTON HAS BRIEFED OFFICE OF INTERNATIONAL CONFERENCES (OIC) ON DETAILS CONCERNING SUBJECT CONFERENCE DISCUSSED DURING HIS RECENT VISIT BUCHAREST. THANK YOU FOR THE COURTESY AND TIME EXTENDED MR. CLAXTON AND FOR INFORMATIVE REFTELS.

1. OIC WOULD PREFER ACCOMMODATING ALL DELEGATES AND SUPPORT STAFF AT INTERCONTINENTAL HOTEL. TO DATE, NUMBER AND TYPE OF ROOMS REMAIN AS PREVIOUSLY REQUESTED EXCEPT SPECIFIC SUITE DESIRED IS PRESIDENTIAL. REQUEST COST OF THIS SUITE WITH DOUBLE OCCUPANCY. SHARING OF DOUBLE ROOMS WOULD NOT BE ACCEPTABLE, AT LEAST FOR MOST MEMBERS OF DELEGATION.

2. IF ENTIRE U.S. DELEGATION AND STAFF CANNOT BE QUARTERED AT INTERCONTINENTAL, AS MANY ROOMS AS POSSIBLE SHOULD BE RESERVED AT THIS ESTABLISHMENT, INCLUDING FIVE TO BE USED AS OFFICES, WITH REMAINDER HOUSED AT UNION
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HOTEL. IS UNION AIR CONDITIONED?

3. DELEGATION PREFERS USE PRIVATE DINING ROOM ON TWENTY-FIRST FLOOR OF INTERCONTINENTAL FOR DAILY MEETINGS WITHOUT BREAKFAST BETWEEN EIGHT AND TEN A.M. RESERVE AND FURNISH RATE FOR THIS FACILITY.

4. RESERVATIONS REQUESTED INCLUDE ALL USG AGENCIES TO BE REPRESENTED AT CONFERENCE AS WELL AS ENTIRE SUPPORT STAFF. TOTAL NUMBER OF DELEGATES ESTIMATED AT THIS TIME IS THIRTY-FIVE PLUS A SUPPORT STAFF OF TEN.

5. WARD ALLEN'S RESERVATION IS INCLUDED WITH OTHERS ALREADY REQUESTED. HE HAS BEEN INFORMED THAT HIS REQUEST FOR RESERVATIONS AT HANUL MANUC NOT ACCEPTED.

6. RESERVE FIVE FOUR-DOOR SEDANS AND TWO MINI-BUSES, ALL WITH DRIVERS. SEDAN REQUIREMENTS WILL PROBABLY INCREASE WHEN EXACT COMPOSITION OF US CONGRESSIONAL DELEGATION IS KNOWN (HOTEL RESERVATIONS REQUESTED INCLUDE THIS GROUP).

7. TRANSPORTING ALL OR ANY PART OF DELEGATION, OR OFFICE EQUIPMENT, IN SPECIAL CHARTER OR DOD AIRCRAFT WILL NOT BE POSSIBLE. DELEGATES AND STAFF WILL PROBABLY ARRIVE OVER SPAN OF THREE DAYS ON VARIOUS COMMERCIAL FLIGHTS AND DEPART IN SIMILAR FASHION.

8. TYPEWRITER REQUIREMENTS HAVE BEEN REDUCED TO FOUR ELECTRIC AND FIVE MANUALS. HOW MANY OF EACH CAN EMBASSY SUPPLY FOR CONFERENCE? BALANCE CAN BE AIR SHIPPED FROM DEPARTMENT. IS IBM TYPEWRITER SERVICE AVAILABLE LOCALLY?

9. NEW REQUIREMENT IS AT LEAST ONE WELL-FUNCTIONING XEROX OR COMPARABLE COPIER. COMBINATION OF EXCESSIVE COST AND NON-EXCLUSIVE USE OF XEROX AT INTERCONTINENTAL PRECLUDES ITS USE. IS GOR PROVIDING DELEGATES WITH ACCESS TO ANY KIND OF COPIER? ARE XEROX SERVICE AND SUPPLIES AVAILABLE LOCALLY? EMBASSY'S MIMEOGRAPH SHOULD ALSO BE MADE AVAILABLE FOR CONFERENCE.

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10. PLEASE RECOMMEND ANY OTHER MAKES OF ELECTRIC TYPEWRITERS AND COPIERS, REGARDLESS OF COUNTRY OR MANUFACTURE, WHICH MAY BE AVAILABLE AND/OR COMMONLY USED IN ROMANIA, AND SUITABLE FOR PURPOSES OF U.S. DELEGATION.

11. PLEASE DESCRIBE ELECTRICAL CHARACTERISTICS AT INTERCONTINENTAL HOTEL.

12. REQUIREMENTS FOR TYPIST DESKS, TABLES OR STANDS AND CHAIRS HAVE BEEN REDUCED TO FOUR, FIVE AND NINE, RESPECTIVELY. FILING CABINETS ARE NOT AN ABSOLUTE NECESSITY. POST SHOULD IMPROVISE AS NECESSARY IN LOCAL ACQUISITION OF OFFICE FURNITURE. FOR EXAMPLE, USABLE DESKS MAY BE ALREADY IN HOTEL ROOMS; HOTEL ITSELF MIGHT BE ABLE PROVIDE SUITABLE PIECES AND, IF NO TYPIST DESKS AVAILABLE, TABLES OF APPROPRIATE HEIGHT, WITH DRAWERS, IF POSSIBLE, AND EXTRA SURFACE TO HOLD PAPERS, WOULD SUFFICE. DEPARTMENT DOES NOT CONSIDER SHIPMENT OF FURNITURE FROM EVEN A NEARBY POST TO BE PRACTICAL.

FUNCTION, NOT APPEARANCE OR QUALITY, IS IMPORTANT IN FURNITURE PROVIDED.

13. FISCAL DATA AND AMOUNT BUDGETED FOR ADMINISTRATIVE SUPPORT OF CONFERENCE FOLLOWS SOONEST. KISSINGER

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